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| --- | --- | --- | --- | --- | --- | --- |
| **FORM B – Financial Information** | | | | | | |
| B1 | Are you registered for VAT?  If so, please provide Registration number: | |  | | | |
| B2 | What are your current liabilities (including bank overdraft)? | | | € | | |
| B3 | What is the value of your current assets? | | | € | | |
| B4 | What is the value of your current Interest / Finance Charges? (If you are a consortium please state aggregated value) | | | € | | |
| B5 | What was your Operating Profit in the last two financial years? | | €……… for year ended --/--/---- | €……… for year ended --/--/---- | | |
| B6 | What was your turnover in each of the last two financial years | | €………… for year ended --/--/-- | €……… for year ended --/--/---- | | |
| B7 | What is the value of your current Reserves? | | | € | | |
| B8 | What is the value of your available cash / credit? | | | € | | |
| B9 | Please indicate if you are able to provide any of the following should they be required | | | | | |
| *A copy of your audited accounts for the most recent two years (if this applies)* | | | | Yes / No | |
| *A statement of your turnover, profit & loss account and cash flow for the most recent year of trading* | | | | Yes / No | |
| *A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position* | | | | Yes / No | |
| *Interim accounts showing your current financial position* | | | | Yes / No | |
| *Alternative means of demonstrating financial status if trading for less than a year* | | | | Yes / No | |
| If “**No”** please state the reason why not **in no more than 100 words** | | | | | |
|  | | | | | |
| B10 | Are your accounts externally audited? | | | | | Yes / No |
| If “**No**” please state the reason why **in no more than 100 words**. | | | | | |
|  | | | | | |
| B11 | Has your organisation met the terms of its banking facilities and loan agreements (if any) during the past year? | | | | | Yes / No |
| If “**No**” what were the reasons, and what has been done to put things right **in no more than 150 words**? | | | | | |
|  | | | | | |
| B12 | Has your organisation met all its obligations to pay its creditors and staff during the past year? | | | | | Yes / No |
| If “**No**” please explain why not **in no more than 100 words**: | | | | | |
|  | | | | | |
| B13 | If requested, would you be able to provide a banker’s reference? | | | | | Yes / No |
| We may require a reference from your bankers as to your suitability to undertake a contract of this size and nature.  **NOTE**: Banks are unwilling to supply references without this authority. Failure to provide authorisation may mean that we are unable to consider your application. | | | | | | |
| B14 | What is the name and branch of your bankers (who could provide a reference)?  Provide us the Number of your Bank account:  IBAN:  BIC:  Country | Name: | | | | |
| Branch: | | | | |
| Contact details: | | | | |

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| **FORM B – Insurance** | | | |
| B15 | Please provide details of your current insurance cover | Value | |
| Employer’s Liability (except for sole traders) | € | |
| Public Liability | € | |
| Professional Indemnity (if applicable) | € | |
| Product Liability (if applicable) | € | |
| Other | € | |
| B16 | Please confirm whether you would be willing to take out the appropriate level of insurance cover as set out in the Statement of Requirement if you are successful in winning the contract? | | Yes/No |