# Mid-Term Project Review Report

**Period covered by the report:** **xx months / yy months**

**CONFIDENTIAL**

| Project acronym | |
|---|---|
| **Project Full Title** | |
| **Project Reference** | |
| **Project starting date** | |
| **Project duration** | ............months |
| **Coordinator** | |
| **Coordinator e-mail** | |
| **Project web site** | |
| **Place of review meeting** | |
| **Date of review meeting** | |
| **Reviewers** | |

A short description of the project idea - not more than 10 lines:

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## OBJECTIVE OF THE PROJECT

A short and clear description of what the project wants to achieve, which is easily understandable for a non-technical personal - not more than 6 lines:

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# 1. PROGRESS ACHIEVED AT MID TERM

## 1.1. Progress in end- user involvement:

(How has the project progressed in terms of involvement of the end-users, in co-design, testing, training and information, data privacy & security, ethics etc.)

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## 1.2. Progress on the technical development:

(How has the project progressed in terms of technologies development and/or in their integration?)

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## 1.3. Progress in business and market aspects:

(How well has the project progressed in terms of business plan definition, competition analysis, target market analysis, market readiness/introduction dissemination and IPR etc.?))

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## 2. OUTLOOK ON CONTRIBUTION TO THE MAIN GOALS OF THE AAL PROGRAMME – SHORT TERM OUTCOMES AND IMPACT

On the basis of the information provided by the consortium, how will the project/solution contribute to the following objectives and to which extent (in terms of measurable KPIs)?

- Improving the quality of life of older people and their networks.

- Supporting Health & Care systems, for example by:

- improving the quality of care and the cost efficiency
- providing support to informal or formal carers, e.g. in terms of work management, in reducing work pressure etc.
- other

- Developing an AgeTech sector in Europe through the design of a strong market strategy and service model

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## 3. RECOMMENDATIONS

### 3.1. Recommendations concerning the first project period:

On the basis of the information provided by the consortium, which are the recommendations to overcome/improve currently present challenges, shortcomings or bottlenecks in the project – if any?

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### 3.2. Recommendations concerning future work within the project period:

On the basis of the information provided by the consortium, which are the recommendations to bring the project to a successful completion?

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**Remarks:**

(Any additional remarks you would see fit to help the consortium)

## 4. STRUCTURED ASSESSMENT

To be filled in by the project reviewers after the Mid-Term Review meeting.

☐ Excellent progress - the project has fully achieved its objectives and technical goals for the period and has even exceeded expectations. The end-user and demand driven innovation has been remarkable. The developed solution is attractive and has a high potential market in Europe. Time to market perspective is valid and clearly within 2 years after the end of the project.

☐ Very good progress - the project has achieved most of its objectives and technical goals for the period with relatively minor deviations. The end-user involvement has been satisfactory. The business model for commercialisation has a clear concept and is comprehensive. Time to market within 2 years is feasible.

☐ Good progress: however major component(s) of the project need corrective actions, see recommendations. The business strategy is well addressed, but some core aspects of the value chain need improvements.

☐ Just acceptable progress - the project has achieved some of its objectives; however, corrective actions will be required – see recommendations for future work. Time to market within 2 years is not realistic.

☐ Unsatisfactory progress - the project has failed to achieve key objectives and/or is not at all on schedule or end-user involvement is not satisfactory. There is no value proposition or business strategy proposed.

**Comments to the assessment (if any):**

(Any comment useful for the project consortium)

**Comments on the outcome of the Mid-Term Review meeting (if any):**

Name(s) of reviewers(s):


Date and Place:


Signature(s):

# Annex 1: Detailed Agenda of the Review

# Annex 2: Presence List