#### **LIFANA**

Lifelong Food and Nutrition Assistance

AAL-Call-2017-013

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# **D4.1 "MEDIA KIT AND WEBSITE"**

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L				

<sup>&</sup>lt;sup>1</sup>L = Legal agreement, O = Other, P = Plan, PR = Prototype, R = Report, U = User scenario

<sup>&</sup>lt;sup>2</sup> PU = Public, PP = Restricted to other programme participants (including the Commission Services), RE = Restricted to a group specified by the consortium (including the Commission Services), CO = Confidential, only for members of the consortium (including the Commission Services)





#### Consortium

Participant nº	Participant organisation name	Participant short name	Organisation type	Country
1 (Coordinator)	Luxembourg Institute of Science and Technology	LIST	Research	Luxembourg
2	Luxembourg Institute of Health	LIH	Research	Luxembourg
3	Associação Fraunhofer Portugal Research	FhP	Research	Portugal
4	Sonae Center Serviços II, S.A.	SONAE	Company	Portugal
5	Santa Casa da Misericordia do Porto	SCMP	End-user	Portugal
6	Gociety Solutions	GOC	Company	Netherlands
7	Unie KBO	KBO	End-user	Netherlands
8	cereneo Schweiz AG	CER	Company	Switzerland

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## INTRODUCTION

This document gives an overview of the logos to be used to represent the project, the partners, and funding agencies, in all external communication. The logos and materials are made accessible through the shared OneDrive folder. Besides the logos, a poster for the project has been provided, that includes all partner logos and clip arts. The LIFANA logo and the clip-arts have been licensed for use in the project by LIST, but the standard license for the clip-arts doesn't allow sharing or multiple users.

The project will disseminate regular news through the existing communication structures of the partners and their own corporate identities, so that we see no need for a dedicated newsletter template besides the provided LIFANA logo.





## **LOGOS**

## The LIFANA Logo

The LIFANA logo (Figure 1) has been created by the Web-design company designmatic.com and purchased by LIST to be used for the project. It is available as PDF, JPEG and PNG files.



Figure 1: LIFANA logo.

The font name used for the logo is "Average Sans", and it is recommendable to use the same font for the text in flyers and other material, as shown in Figure 2. This font has been developed by Google and accessible here under the Open Font License (OFL):

#### https://fonts.google.com/specimen/Average+Sans

The OFL allows the licensed fonts to be used, studied, modified and redistributed freely as long as they are not sold by themselves.







Figure 2: Font Average Sans

## **Partner Logos**

The following table gives an overview of the available logos and formats. In general, scalable vector formats (svg, pdf, eps, ppt) should always be preferred over fixed-resolution bitmaps (png, jpg, gif) to make sure that no artifacts are visible in print products. However, some logos are only available as bitmaps, but with sufficient resolution even for large width, e.g. on a poster. In general, a minimum resolution of 300dpi is encouraged for print products.

Organisation	bitmap	transparent	eps	svg	pdf	ppt	Source/comments
LIFANA	400x515	Х			х	х	designmantic, .ppt manually created
LIST	945x200	х	х				LIST
LIH	1908×614	-	-	-			LIH
Fraunhofer	3274×977	+	-	-			FhP
SONAE MC	3543×709	-	-	-			SONAE
Continente	300x300						SONAE
Santa Casa	2577x940	х	-	х			Santa Casa, guidelines apply, permission required <sup>1)</sup>
Gociety	3366×1020	-	-	-			ĞOC
KBO-PCOB	1499 x 380	-	-	-			КВО
cereneo	750×236	х	х				

Table 1: Available formats for partner logos.





AAL	3500x2480				CMU, Nicola Filizola
EU	2363 x 1576			х	European Commission, online
FNR	1109×268	Х	х		Official logos
ZonMW	570 x 133	Х	х		Official logos
FCT	1240 x 1181				Official logos
Switzerland	2560x826	Х		Х	Wikipedia

<sup>&</sup>lt;sup>1)</sup> Santa Casa provides an Identity Manual that describes how to use their logo. Documents that use their logo need to be approved by Santa Casa.

The following Table 2 gives an overview of all logos.

Table 2: Overview of all available logos.



### Guidelines

The logo of Santa Casa comes with guidelines how to use it, regarding dimensions and spacing.

Depending on the paper format, the following sizes are specified:





Less than A5: 20 mm wide

A5: 30 mm wideA4: 40 mm wideA3: 50 mm wide

Outdoor dimension: 500 mm

A protective area must be secured around the entire 5 mm logotype. In the protection area there can not be any other graphic element.

We will apply the same guidelines for sizes and spacing to all partner logos.



## Licensed graphics and clip-arts

The following stock images were licensed by LIST from iStockphotos to be used in LIFANA. The graphics can be used by LIST to create content for the project, but the standard license doesn't allow sharing or distribution of the licensed image source.









Figure 3: Generic kitchen background image, used for website and poster.



Figure 4: Clip-arts used for the LIFANA diagram and poster.







Figure 5: Set of avatar images, used to illustrate Personas.





## **TEMPLATES**

### **LIFANA Poster**

For the presentation of the project at the AAL Forum 2018, a poster has been designed that can serve as template for other publications as well. It includes the logos of the AAL association, the EU flag, all funding agencies and partners. It also includes a licensed background image showing vegetables and a tablet computer on a wooden desk, which can be reused for other publications. The clip-arts used in the diagram are also licensed and available.

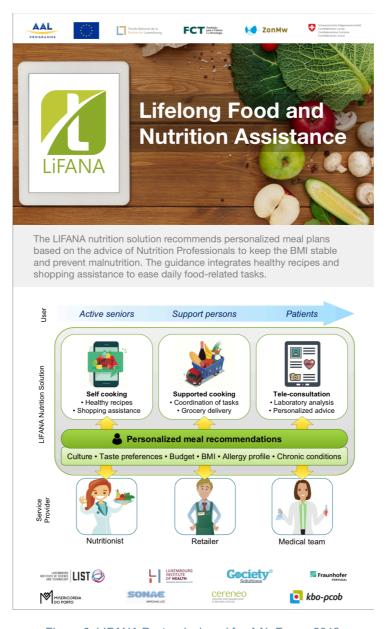


Figure 6: LIFANA Poster designed for AAL Forum 2018.





## **Deliverables**

The template for deliverables is based on the standard template for LIST reports, with a specific title page and AAL and EU logos in the header.





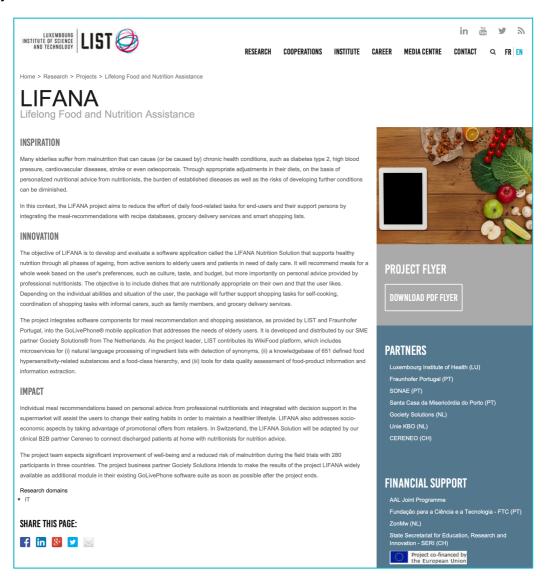


## **WEBSITES**

For the website, a domain has been registered by LIST (<u>www.lifana.eu</u>) that is easy to remember.

### LIFANA at LIST research projects pages

Currently, the domain refers to the LIST project page of LIFANA, hosted by LIST. It is available in English and French language and gives information about the inspiration, innovation and impact of the project, and lists all partners and funding agencies. It also provides a flyer to download as pdf. This page will also be archived and hosted by LIST after the project ends.







## LIFANA project website

The project website is maintained and hosted by LIST, but meant to be independent and to represent the whole consortium. It is designed using the TYPO3 content management system and includes background information about the project and its architecture, and a timeline of events during the project. The media section provides all public dissemination material.

